

OTHER PROFESSIONAL SERVICES

Effective Date: 11-07-2020

I. PURPOSE

The purpose of Other Professional Services is to define and provide guidance as to what is allowable for Other Professional Services service category in accordance with HRSA National Monitoring Standards and HRSA HAB Policy Clarification Notice 16-02.

II. DEFINITION

Other Professional Services allows for the provision of professional and consultant services rendered by members of particular professions licensed and/or qualified to offer such services by local governing authorities.

The supervision of these services will be monitored through Legal service providers holding regular case acceptance and case review meetings and include signed copies of the minutes on file.

Services include:

1. Legal services provided to and/or on behalf of the individual living with HIV and involving legal matters related to or arising from their HIV disease, including:
 - Assistance with public benefits such as Social Security Disability Insurance (SSDI)
 - Interventions necessary to ensure access to eligible benefits, including discrimination or breach of confidentiality litigation as it relates to services eligible for funding under the RWHAP

Preparation of:

 - o Healthcare power of attorney
 - o Durable powers of attorney
 - o Living wills
2. Permanency planning to help clients/families make decisions about the placement and care of minor children after their parents/caregivers are deceased or are no longer able to care for them, including:
 - Social service counseling or legal counsel regarding the drafting of wills or delegating powers of attorney
 - Preparation for custody options for legal dependents including standby guardianship, joint custody, or adoption
3. Income tax preparation services to assist clients in filing Federal tax returns that are required by the Affordable Care Act for all individuals receiving premium tax credits

III. PROGRAM GUIDANCE

Other professional services need to be directly necessitated by an individual's HIV/AIDS serostatus and/or related to accessing core or support services. These services may include:

1. Preparation of powers of attorney and/or living wills;
2. Interventions necessary to ensure access to eligible benefits, (discrimination or breach of confidentiality litigation as it relates to services necessitated by the individual (Medicare disability claims); and,
3. Permanency planning for an individual or family where the responsible adult is expected to pre-decease a dependent (usually a minor child) due to HIV/AIDS. Permanency planning includes the provision of social service counseling or legal counsel regarding: 1) drafting of wills or delegating powers of attorney; and 2) preparation of custody options for legal dependents including standby guardianships, joint custody or adoption.

Funding for other professional services may not be used for any criminal defense or for class-action suits unrelated to access to services eligible for funding under the Ryan White Program.

Income tax preparation services are to assist clients in filing Federal tax returns that are required by the Affordable Care Act for all individuals receiving premium tax credits or when required as part of a legal allowable intervention.

Other Professional Services will be monitored through Legal service providers holding regular case acceptance and case review meetings and include signed copies of the minutes on file.

**APPENDIX A: HIV/AIDS BUREAU, DIVISION OF STATE
HIV/AIDS PROGRAMS NATIONAL MONITORING STANDARDS
FOR RYAN WHITE PART B GRANTEES: PROGRAM – PART B**

Quality Management

National Monitoring Standards: Implement a Clinical Quality Management Program (CQM) to include: a) written QM plan; b) quality expectations for providers and services; c) method to report and track expected outcomes; d) monitoring of provider compliance with HHS treatment guidelines and Part B Program's approved Standards of Care.

Standard	Measure
1.1) Measure and report client health outcomes using Other Professional Services measures approved by ADPH.	<p>1.1) Performance measurement data on the following indicators:</p> <ul style="list-style-type: none"> Percentage of clients receiving Other Professional Services, regardless of age, who have at least one medical visit in each six-month period of the 24-month measurement period with a minimum of 60 days between medical visits. (Care marker defined as evidence of a HIV medical care visit date, a CD4 count and test date, a viral load value and test date, and/or an antiretroviral medication prescription and date). Percentage of people enrolled in RW Part B-funded Program living with HIV and receiving Other Professional Services, regardless of age, who will have an HIV viral load less than 200 copies/mL at last HIV viral load test during the measurement year.

HRSA HAB National Monitoring Standards link: <https://hab.hrsa.gov/sites/default/files/hab/Global/programmonitoringpartb.pdf>